

**DISCLOSURE AND AUTHORIZATION FORM  
TO OBTAIN CONSUMER REPORTS FOR EMPLOYMENT or VOLUNTEER  
PURPOSES**

**DISCLOSURE**

In considering you for employment and/or volunteerism **Kennewick Baptist Church** ("the Company") may request and rely upon one or more consumer reports about you that we obtain from a consumer reporting agency. The Company may obtain information to verify your social security number, criminal background and process that information through a Sexual Offender Database. This information may be used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making an employment-related decision about you.

Under the FCRA, before the Company can obtain a consumer report or investigative consumer report about you for employment or volunteer purposes, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of information in that report, you will be provided a copy of that report, the name, address, and telephone number of the consumer reporting agency, and a summary of your rights under the FCRA.

Under the Washington Fair Credit Reporting Act, you have the right to ask the consumer reporting agency for a written summary of your rights. If you submit a request to the Company in writing, you have the right to get from Company a complete and accurate disclosure of the nature and scope of the investigative consumer report Company ordered.

**AUTHORIZATION**

I have read and understand the foregoing Disclosure, and authorize **Kennewick Baptist Church** to obtain and rely upon consumer reports in considering me for employment/volunteerism. By my signature below, I authorize the Company to obtain any such reports and to share the information received with any person involved in the employment decision about me.

I agree that this Disclosure and Authorization in original, faxed, photocopied, or electronic form will be valid for any consumer reports that may be requested about me by or on behalf of the Company.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Personal Data**

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Name

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
Dates Lived Here

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Other Names Used (including maiden name) Years Used

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Driver's License #

\_\_\_\_\_  
State

\_\_\_\_\_  
Email address (may be used for official correspondence)

\_\_\_\_\_  
Primary Phone Number \_\_\_\_\_ Home or \_\_\_\_\_ Mobile Text ok? \_\_\_\_\_ yes or \_\_\_\_\_ no

\_\_\_\_\_  
Secondary Phone Number \_\_\_\_\_ Home or \_\_\_\_\_ Mobile Text ok? \_\_\_\_\_ yes or \_\_\_\_\_ no

I have the right to make a request, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which the consumer reporting agency has previously furnished within the two-year period preceding my request.

I certify that all elements of the personal data I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date